



Member Handbook & Welcome Package¹

Welcome to the Calgary Wind Symphony (CWS)!

- We are operated by the Calgary Concert Band Society (est. 1956)
- Our primary goal is to provide exceptionally high-quality musical experiences for our members and audiences within the Calgary community
- Our group achieves its artistic potential in a professional and enjoyable environment

Qualifications for Membership

- Members are expected to maintain a high level of musicianship
- New members audition with the Music Director and relevant Section Leader
- Members agree to fulfill all the responsibilities listed in this handbook

Concert Season

- Our concert season normally includes 4 concerts from September to June
- Additional public performances may be scheduled throughout the season
- We also have a summer concert series in Riley Park

Rehearsal Location

- We rehearse on Tuesday evenings from 7:00 – 9:30 PM
- Rehearsals take place in a highschool band room within the city of Calgary
- Members are notified weekly of the location

Dues

- Each member pays \$200 in dues per year (amount will be prorated if you join mid-season). Payment is due in October and is non-refundable. You can pay by:
 - E-transfer: treasurer@calgarywindsymphony.com
 - Cheques: make them payable to the **Calgary Concert Band Society**
 - Cash: deliver to our Treasurer at any rehearsal
- Don't let dues stop you from joining the band. Talk to our Treasurer if you need:
 - an alternative payment schedule
 - a deferral or reduction of dues if your circumstances require it

¹ Updated Jan 26, 2024

Member Responsibilities: The quality of CWS performances depends on each individual musician being prepared and contributing to the team. As members of the CWS, therefore, we have the following responsibilities:

1. **We show up and help out.** Being a member of CWS means being part of a great team:
 - We work together to enjoy music and the beauty of shared experience
 - We always treat everyone with respect
 - We encourage people to come to our concerts and we sell tickets
 - We volunteer when we can, especially at casinos
 - We pay our dues (see above)
2. **We attend all rehearsals and performances** (plus other occasional events such as sectionals and clinics). We come early enough to be warmed up and ready to play when rehearsal begins. We come to rehearsals with our music prepared.

Going to miss a rehearsal?

Tell your section leader as soon as possible
Arrange to have your music at rehearsal

Going to miss a concert or dress rehearsal?

Send a **written** request (by email) to both your Section Leader and the Music Director as far in advance as possible.

Going to miss more than three (3) consecutive rehearsals?

Send a **written** request (by email) for a Leave of Absence (LOA) to both your Section Leader and the Music Director as far in advance as possible. More information about requesting an LOA can be found in our policy manual online.

Missing too many rehearsals?

We need you to show up and play at rehearsals so we can play with you and hear your parts
The CWS may ask you to not play a concert if you are missing too many rehearsals
Consider taking an LOA instead. See our policy manual for more info.

3. **We take care of our music and folders.** After each concert, we promptly return all music requested by the Librarian.

More Information

- www.calgarywindsymphony.com
- www.facebook.com/calgaryconcertband
- Check out the “members only” section of our website for a rehearsal calendar, a members’ contact list, plus our bylaws and other useful information. (If you do not want your contact info listed in the members only section of the website, please contact the Secretary.)
- You need a password to enter the member section. Speak to your section leader or a board member to get the current password.